



**SPACE-CAFADA**

**PARTICIPATION  
WORKSHOPS**

**INFORMATION & CONSENT**

# Introduction

Hello!

We're researchers from the University of Stirling. We're working with SPACE to find out what young people think about the service they receive. This work is part of a larger research project called 'CAFADA' which stands for 'Children and Families Affected by Domestic Abuse'.

If you're reading this, it's probably because you've been invited to attend a series of workshops lead by CAFADA and SPACE. This booklet provides information about the CAFADA project and about what participation involves. Towards the end of the booklet, there are consent forms; one for you, and one for your parent/carer. If you'd like to take part, please complete the consent forms. As you read this booklet, if any questions pop up for you about the CAFADA project, the workshops, or your participation, please speak to your SPACE Youth Worker or the Researchers.

Your decision to go ahead or to decline is entirely up to you, and will not have any effect on your access to the service SPACE provide you and/or your family.

Happy reading!



# About the CAFADA Project

## **What is the CAFADA Project?**

CAFADA is the Children and Families Affected by Domestic Abuse Project. Researchers from five universities across England and Scotland are exploring services for children, young people and parents affected by domestic abuse, or hurting and fighting. The project is trying to find out how people who work in services (like SPACE), and places like schools, the police, and social work help families when there has been domestic abuse. We want to learn what sort of things help and if there are things they could do better.

## **How will children and young people be involved?**

We are Laura, Jane and Kelly from the Universities of Stirling and Central Lancashire. Our job is to talk to children and young people about their ideas and opinions. We talk to children and young people affected by domestic abuse about how they can be best supported. We want to invite you to take part in a series of workshops to ask your thoughts and advice on topics related to support for young people affected by domestic abuse.

# About the Workshops

## **What would I be doing if I chose to be involved in the workshops?**

We are planning six workshops for children and young people at SPACE to get together and help advise us on a range of topics, including who might help young people and how, and experiences of SPACE. The six meetings will be held monthly, starting in September 2022 running through to Spring 2023. We will meet either online or face-to-face, online meetings will last 60-90 minutes and face-to-face meetings will last 1.5-2 hours. The meetings will be attended by other young people from SPACE and the researchers (Laura and Kelly or Jane). Your support workers will also be in your sessions too. We will do some creative activities in the meetings, there will be food and refreshments, and sessions will involve a spoken word artist and musicians who will work with the group. At the end of two of the sessions, you will be invited to take photographs of things related to the particular theme of the session. We will explore the photographs taken by members of the group in the sessions together. We hope the meetings will be fun and that you will enjoy contributing to the CAFADA project.

## **What will happen in the meetings?**

The first meeting will be about getting to know each other and a bit about the project. We will also decide on a focus for our participation work. In meetings two, three and four, we will discuss the themes of the sessions together, and will draw on photography and the spoken word to help us. The ideas, words, phrases and sentences we develop together will be used to make a spoken word piece. We will work with musicians in the fifth session and they will create a backing track for the spoken word piece, based on the group's ideas.

With the help of the spoken word artist, the group will have the opportunity to record their final piece in a recording studio in Bedford (arranged by SPACE). The sixth session will be a celebration, where we will air the final spoken word and music piece, and where we will exhibit the photographs. Also in meeting six, we will consider if and how the group would like to communicate what we learnt in our sessions with others outside of the group. If this is agreed, we will think about creative ways we might go about doing this.

# About the CAFADA-SPACE Workshops

## **Do I have to take part?**

No. You do not have to take part. It's up to you and your parent/carer. No one from SPACE will mind what your decision is. If you do decide to take part you can change your mind. If you change your mind after the meetings and want your views or comments to be removed from our work, just let us know up to two weeks after the last meeting.

## **What will it be like for me taking part?**

We hope you will enjoy taking part. We won't ask you any questions about what has happened in your family. But we know it can be difficult to talk about these things. Your support worker will check in with you during and after the meetings to make sure you are OK.

## **Are there any potential risks in taking part?**

We don't think there are significant risks in taking part in the meetings. We don't intend to ask you any upsetting questions, but if you do get upset during the meeting, please let the researcher or your support worker know so that we can discuss how to help.

## **Are there any benefits in taking part?**

You will be paid for your time in taking part in this project in the form of a voucher. For each hour we meet for, you will be paid a £10 One4All gift card. Each member of the group will also receive a care pack in each session, which will include bits and bobs like stationary items, fidget toys, and snacks etc.

# How will I be protected?

## **What happens to the information and advice I give you at the meetings?**

Our participation sessions will help us to understand what kinds of support helps young people affected by domestic abuse. This learning will be a valuable contribution to the whole CAFADA project. So that the researchers can keep a record of our learning from the workshops, we will make a few notes during and after the sessions. Our notes will not include any personal information about you, not your name nor any identifying information.

Also, at the first workshop, every member of the group will receive a workbook. The workbook is for you to write down your thoughts, ideas, and views as we do the activities. The workbooks will be stored securely at SPACE in-between sessions, and then will be shared with us researchers at the last session. We will scan, anonymise and upload the workbooks onto the CAFADA project secure server. We will then return your workbook to you. We will store our notes and the workbook scans securely on the project secure server. We will use our notes and the scans to write about the participation activities so that others can learn from them. We hope this will help services to better help children and young people in the future. Your name will never be used in any of the reports we write about the project. No one will be able to tell that you have taken part in this project.

All the information about our project will be kept for 10 years. Data will be stored on a secure University of Stirling SharePoint website.

# How will I be protected?

## **Will everything that I say be kept private?**

We will try to keep everything that you tell us private. The only time we would share what you have said is if we think you or someone else is in danger. If this happens, we will try to talk to you first and agree what we should do.

## **What if I am worried about this project or not happy about it?**

If you would like to talk to us about any worries or questions about this project you can email us. If you would like to complain about this project you can contact the University of Stirling.

# Consent

## For Children & Young People

This form is to help if make sure you have been given information about the project and had a chance to ask any questions. Please ask if there is anything you aren't sure about.

Please tick the box if you agree	
I have read the information sheet about the <del>Cafés</del> project.	
I have had the chance to ask any questions that I have about taking part.	
I know that it is up to me whether or not I take part.	
I have spoken with my mum/carer and my support worker about any safety concerns about taking part.	
I know my decision will not affect my relationship with Project 229/SPACE.	
I know I can change my decision about taking part.	
I understand that the research team will use the spoken word piece we create as a group and the workbooks in their research and that some of the things I write in my workbook during the sessions, such as my thoughts and ideas, might be used in project reports, publications, or conferences, but my name will never be used.	
If I change my mind about taking part after the participation meetings have taken place, I know I can tell the researchers to remove any of my views or comments from their work up until 2 weeks after the workshop. I know I don't have to give a reason if I change my mind.	
After 2 weeks from last workshop I know that it might not be possible to remove my views and comments because the report about the project will be written.	
I know what will happen with the information, views and advice I share and where this information will be kept.	
I understand that information, views and advice I share might be used in the research publications (e.g. research reports or articles, conferences, training). I am aware that I will not be named in any research publications.	
I understand that the research team will treat what I say in confidence (unless I tell them something that makes them worry that I or someone I know is at risk of harm).	
I am happy to take part in this study	

**Name:**

**Signature:**

**Date:**

# Consent

## For Parent/Carer

This form is to help if make sure you have been given information about the project and had a chance to ask any questions. Please ask if there is anything you aren't sure about.

Please tick the box if you agree	
I have read the information sheet about the project.	<input type="checkbox"/>
I have had the chance to ask any questions about my child taking part in the project.	<input type="checkbox"/>
I know that it is up to me and my child whether or not my child takes part in the project.	<input type="checkbox"/>
I know this decision will not affect our relationship with Project 229/ SPACE.	<input type="checkbox"/>
I have spoken with my child and their worker about any safety concerns about my child taking part in the project	<input type="checkbox"/>
I know that we can change our decision about taking part.	<input type="checkbox"/>
If either of us change our minds after the workshops have taken place, I know my child can tell the researchers to remove any of my child's views or comments from their work up until 2 weeks after last workshop. I know I don't have to give a reason for this.	<input type="checkbox"/>
After 2 weeks from last workshop I understand that it might not be possible to remove my child's views and comments because the report about the project will be written.	<input type="checkbox"/>
I understand how the information shared by my child will be used and stored.	<input type="checkbox"/>
I understand that information, views and advice my child shares might be used in the research publications (e.g. research reports or articles, conferences, training). I am aware that they will not be named in any research publications.	<input type="checkbox"/>
I understand that the research team will treat what I say in confidence (unless I tell them something that makes them worry that I or someone I know is at risk of harm).	<input type="checkbox"/>
I am happy for my child to take part in this study	<input type="checkbox"/>

**Name:**

**Signature:**

**Date:**

